

Governors' Health & Safety Walk: June 2016

What did we do?

The School Business Manager led us round the school allowing us to have a real honest 'warts and all' view. We visited all areas of the school and grounds and looked at not only health and safety but also asset management. We compiled the following actions:

Area	Action Required	Associated Risk	Comments	Date
Hall	Stage storage	Unightly Fall hazard	SBM to look into different storage units for stage.	
Hall	Missing Skirting Board	Unightly	Caretaker informed.	
Y6 Classroom	Scooter blocking Fire door	Fire route blocked	Remove ASAP	Completed June 2016
ICT Suite	Untidy	No risk but better use of space	SBM will be looking into creation of a real learning resource centre. Consideration as part of financial planning 2017/18	2017/18 and ongoing
Nursery	Electric cover on water boiler not fully housing wire Nursery Kitchen units need refurbishment Secondary evacuation point to be considered for Nursery	Risk of electrocution. No risk but unsightly Current point is main school yard, potential access to this area could be blocked therefore risk of fire.	Job raised with Hillstar 2017/18 budget consideration SBM to discuss with SLT	
Main toilets	Deep clean needed and options for Urinals/Cubicals to be investigated. (Urinal pads/cubes)	Hygiene/Smell	Cleaning to be arranged summer holidays. Toilet refurb will ideally be scheduled following SBM return from	Summer 2016 and consider as part of financial planning 2017.

			maternity leave for 2016/17	
Chairs in corridors	Legs protrude	Trip hazard	SBM to log any issues arising from this.	Ongoing.
Mugs in classroom	Untidy, to be removed. Only to be taken down to classrooms out of school hours.	Risk of scalding if in classroom when children present, also unsightly.		
Top Yard	Fence required on top yard to fence off resident's access.	Security	SBM to get quotes for installation. To form part of budget considerations 2017/18.	2017/18
Colour of Classrooms doors into corridor.	Could these be painted dark blue to link with school colours?	No risk, asset management.	SBM to get quotes. Will look to address Summer 2017	Summer 2017
Year 3 sink	Look to replace	Unsightly, of a poor standard.	SBM to get quote.	
Ash Sapling in EYFS play area	To be removed due to rate of growth.	To be removed due to rate of growth.	SBM to organise grounds maintenance	Work organised Nov 2016.
Walls Top Yard	Relatively poor condition due to trees protruding	Risk of wall collapse	SBM to speak to land registry re ownership and look to rectify.	
School Sign	Apostrophe in wrong place	No risk, Asset management	SBM to rectify. New sign will be ordered.	
Water Butts	Can they be positioned to run into gardening club	No risk but improved use of resources	SBM to discuss options with grounds maintenance.	
Health & Safety checks to plot into committees for review.			SBM and CB to address cycle of review.	
General condition of school				